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**MEETING SCHEDULE FOR AGM**

\* Asterisks denote mandatory information

Name of Announcer *	METRO HOLDINGS LIMITED
Company Registration No.	197301792W
Announcement submitted on behalf of	METRO HOLDINGS LIMITED
Announcement is submitted with respect to *	METRO HOLDINGS LIMITED
Announcement is submitted by *	Tan Ching Chek
Designation *	Company Secretary
Date & Time of Broadcast	06-Jul-2012 07:51:09
Announcement No.	00004

**>> Announcement Details**

The details of the announcement start here ...

Date *	25 Jul 2012
Time *	11:30:AM
Company *	METRO HOLDINGS LIMITED
Venue *	MANDARIN BALLROOM, 6TH FLOOR MAIN TOWER, MANDARIN ORCHARD SINGAPORE, 333 ORCHARD ROAD SINGAPORE 238867

**Attachments**
 [NoticeofAGM.pdf](#)

 Total size = **39K**  
 (2048K size limit recommended)

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## METRO HOLDINGS LIMITED

Company Registration No. : 197301792W  
(Incorporated in the Republic of Singapore)

### NOTICE OF ANNUAL GENERAL MEETING AND NOTICE OF BOOKS CLOSURE DATE

**NOTICE IS HEREBY GIVEN** that the Thirty-Ninth Annual General Meeting of the Company will be held at *Mandarin Ballroom, 6<sup>th</sup> Floor Main Tower, Mandarin Orchard Singapore, 333 Orchard Road Singapore 238867* on 25 July 2012 at 11:30 a.m. for the purpose of transacting the following business:

#### **ORDINARY BUSINESS:**

1. To receive and adopt the Directors' Report and Audited Financial Statements for the year ended 31 March 2012 and the Independent Auditor's Report thereon. (Resolution 1)
2. To declare the payment of a first and final tax exempt (one tier) dividend of 2.0 cents per ordinary share for the year ended 31 March 2012. (Resolution 2)
3. To declare the payment of a special tax exempt (one tier) dividend of 4.0 cents per ordinary share for the year ended 31 March 2012. (Resolution 3)
4. To re-appoint Mr Phua Bah Lee, who is retiring under Section 153(6) of the Companies Act, Cap. 50 to hold office from the date of this Annual General Meeting until the next Annual General Meeting. [*to refer to explanatory note (a)*] (Resolution 4).
5. To re-appoint Lt-Gen (Retd) Winston Choo Wee Leong, who is retiring under Section 153(6) of the Companies Act, Cap. 50, to hold office from the date of this Annual General Meeting until the next Annual General Meeting. [*to refer to explanatory note (b)*] (Resolution 5).
6. To re-appoint Mr Jopie Ong Hie Koan, who is retiring under Section 153(6) of the Companies Act, Cap. 50 to hold office from the date of this Annual General Meeting until the next Annual General Meeting. [*to refer to explanatory note (c)*] (Resolution 6).
7. To re-elect Mrs Fang Ai Lian, a Director retiring pursuant to Article 94 of the Company's Articles of Association. [*to refer to explanatory note (d)*] (Resolution 7)
8. To re-elect Mr Tan Soo Khoon, a Director retiring pursuant to Article 99 of the Company's Articles of Association. (Resolution 8)
9. To approve the Directors' Fees of \$412,226 for the year ended 31 March 2012. (2011: \$314,000). (Resolution 9)
10. To re-appoint Ernst & Young LLP as the Company's Auditors and to authorise the Directors to fix their remuneration. (Resolution 10)
11. To transact any other business of an Annual General Meeting.

#### **SPECIAL BUSINESS:**

To consider and, if thought fit, to pass the following resolution as an ordinary resolution:-

12. Share Issue Mandate

That authority be and is hereby given to the Directors of the Company to:

- (a) (i) issue shares in the capital of the Company ("shares") whether by way of rights, bonus or otherwise; and/or
- (ii) make or grant offers, agreements or options (collectively, "Instruments") that might or would require shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) warrants, debentures or other instruments convertible into shares,

at any time and upon such terms and conditions and for such purposes and to such persons as the Directors may in their absolute discretion deem fit; and

- (b) (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue shares in pursuance of any Instrument made or granted by the Directors while this Resolution was in force,

provided that:

- (1) the aggregate number of shares to be issued pursuant to this Resolution (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) does not exceed 50% of the total number of issued shares (excluding treasury shares) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below), of which the aggregate number of shares to be issued other than on a pro-rata basis to shareholders of the Company (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) does not exceed 20% of the total number of issued shares (excluding treasury shares) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below);
- (2) (subject to such manner of calculation as may be prescribed by the Singapore Exchange Securities Trading Limited) for the purpose of determining the aggregate number of shares that may be issued under sub-paragraph (1) above, the total number of shares (excluding treasury shares) shall be based on the total number of issued shares (excluding treasury shares) in the capital of the Company at the time this Resolution is passed, after adjusting for:
  - (a) new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which are outstanding at the time this Resolution is passed; and
  - (b) any subsequent bonus issue, consolidation or subdivision of shares;
- (3) in exercising the authority conferred by this Resolution, the Company shall comply with the provisions of the Listing Manual of the Singapore Exchange Securities Trading Limited for the time being in force (unless such compliance has been waived by the Singapore Exchange Securities Trading Limited) and the Articles of Association for the time being of the Company; and
- (4) (unless revoked or varied by the Company in General Meeting) the authority conferred by this Resolution shall continue in force until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required by law to be held, whichever is the earlier. *[to refer to explanatory note (e)]* (Resolution 11)

**NOTICE IS HEREBY GIVEN** that the Transfer Books and Register of Members of the Company will be closed on 8 August 2012 for the purpose of determining shareholders' entitlements to the proposed first and final dividend and special dividend (the "Proposed Dividends") for the year ended 31 March 2012.

Duly completed transfers received by the Company's Registrar, Tricor Barbinder Share Registration Services, 80 Robinson Road, #02-00, Singapore 068898 up to the close of business at 5:00 p.m. on 7 August 2012 will be registered before shareholders' entitlement to the Proposed Dividends is determined.

Shareholders (being Depositors) whose securities accounts with the Central Depository (Pte) Limited are credited with shares as at 5:00 p.m. on 7 August 2012, will rank for the Proposed Dividends.

The Proposed Dividends, if approved at the Thirty-Ninth Annual General Meeting of the Company to be held on 25 July 2012, will be paid on 17 August 2012.

By Order of the Board  
Tan Ching Chek and Lee Chin Yin  
Joint Company Secretaries  
Singapore  
6 July 2012

**Explanatory Notes:**

- (a) Mr Phua Bah Lee, if re-appointed, will continue to serve as the Chairman of the Remuneration Committee and a member of the Audit Committee and Nominating Committee. Mr Phua Bah Lee is considered by the Board of Directors as an Independent Director.
- (b) Lt-Gen (Retd) Winston Choo Wee Leong, if re-appointed, will continue to serve as the Chairman of the Board, Chairman of the Nominating Committee and a member of the Remuneration Committee. Lt-Gen (Retd) Winston Choo Wee Leong, is considered by the Board of Directors as an Independent Director.
- (c) Mr Jopie Ong Hie Koan, the Group Managing Director, if re-appointed, will continue to serve as the Group Managing Director and a member of the Nominating Committee.
- (d) Mrs Fang Ai Lian, if re-elected, will continue to serve as the Chairman of the Audit Committee, and a member of the Nominating Committee. Mrs Fang Ai Lian is considered by the Board of the Directors as an Independent Director.
- (e) The proposed ordinary resolution 11 in item 12 above, if passed, will empower the Directors of the Company from the date of the above meeting until the next Annual General Meeting to issue shares in the Company up to the limits as specified in the resolution for such purposes as they consider would be in the interests of the Company. This authority will continue in force until the next Annual General Meeting of the Company, unless previously revoked or varied at a general meeting.

**Notes:**

- (i) A member entitled to attend and vote at the Annual General Meeting is entitled to appoint not more than two proxies to attend and vote in his stead. A proxy need not be a member of the Company.
- (ii) If a proxy is to be appointed, the form of proxy must be deposited at the registered office of the Company, 391A Orchard Road #19-00 Tower A, Ngee Ann City Singapore 238873 not less than 48 hours before the Annual General Meeting.
- (iii) The form of proxy must be signed by the appointer or his attorney duly authorised in writing. In the case of joint shareholders, all holders must sign the form of proxy.